

MEMPHIS-SHELBY COUNTY SCHOOLS PAY SCHEDULE 2025-26
10 MONTH HOURLY (Scheduled Work Year 08/4/25 - 05/21/26)

Part-time Educational Assistants, ISS/Study Hall Monitors, Campus Monitors, ELOP

Timesheet Pay Period	Calendar Pay Period	TIMESHEET & PAYROLL	ATTENDANCE PERIODS	WORK DAYS	PAID HOLIDAYS	TOTAL PAID DAYS	NON PAID DAYS	APPROVAL DEADLINE	For APECS use only 10-MHP	Total all Days
		Calendar Days in Pay Period							PAY DAY	
1	1			0.00		0.00		06/27/25	07/03/25	0.00
2	2	7/1/2025	7/11/2025	0.00		0.00	10.00	07/11/25	07/18/25	10.00
3	3	7/12/2025	7/25/2025	0.00		0.00	10.00	07/25/25	08/01/25	10.00
4	4	7/26/2025	8/8/2025	5.00		5.00	5.00	08/08/25	08/15/25	10.00
5	5	8/9/2025	8/22/2025	10.00		10.00		08/22/25	08/29/25	10.00
6	6	8/23/2025	9/5/2025	9.00		9.00	1.00	09/05/25	09/12/25	10.00
7	7	9/6/2025	9/19/2025	10.00		10.00		09/19/25	09/26/25	10.00
8	8	9/20/2025	10/3/2025	10.00		10.00		10/03/25	10/10/25	10.00
9	9	10/4/2025	10/17/2025	5.00		5.00	5.00	10/17/25	10/24/25	10.00
10	10	10/18/2025	10/31/2025	10.00		10.00		10/31/25	11/07/25	10.00
11	11	11/1/2025	11/14/2025	8.00		8.00	2.00	11/14/25	11/21/25	10.00
12	12	11/15/2025	11/28/2025	5.00		5.00	5.00	11/28/25	12/05/25	10.00
13	13	11/29/2025	12/12/2025	10.00		10.00		12/12/25	12/19/25	10.00
14	14	12/13/2025	12/26/2025	5.00		5.00	5.00	12/26/25	01/02/26	10.00
15	15	12/27/2025	1/9/2026	4.00		4.00	6.00	01/09/26	01/16/26	10.00
16	16	1/10/2026	1/23/2026	9.00		9.00	1.00	01/23/26	01/30/26	10.00
17	17	1/24/2026	2/6/2026	10.00		10.00		02/06/26	02/13/26	10.00
18	18	2/7/2026	2/20/2026	8.00		8.00	2.00	02/20/26	02/27/26	10.00
19	19	2/21/2026	3/6/2026	10.00		10.00		03/06/26	03/13/26	10.00
20	20	3/7/2026	3/20/2026	5.00		5.00	5.00	03/20/26	03/27/26	10.00
21	21	3/21/2026	4/3/2026	9.00		9.00	1.00	04/03/26	04/10/26	10.00
22	22	4/4/2026	4/17/2026	9.00		9.00	1.00	04/17/26	04/24/26	10.00
23	23	4/18/2026	5/1/2026	10.00		10.00		05/01/26	05/08/26	10.00
24	24	5/2/2026	5/15/2026	10.00		10.00		05/15/26	05/22/26	10.00
25	25	5/16/2026	5/29/2026	4.00		4.00	6.00	05/29/26	06/05/26	10.00
26	26	5/30/2026	6/12/2026	0.00		0.00	10.00	06/12/26	06/19/26	10.00
27	27	6/13/2026	6/26/2026	0.00		0.00	10.00	06/26/26	07/03/26	10.00
				175.00	0.00	175.00	85.00			260.00

Start date is 8/4/25 and end date is 5/21/2026

Timesheets must be approved by department heads/school principals by noon unless otherwise instructed.

Paid Holidays -- Employees must be in active pay status the day preceding and the day following the holiday (per Board policy and your job class) in order to receive holiday pay.

Non-work/Non Paid

Labor Day	September 1, 2025	1.00
Fall Break	Oct. 13-17, 2025	5.00
Inservice (students out)	November 10, 2025	1.00
Veterans Day	November 11, 2025	1.00
Thanksgiving	November 24-28, 2025	5.00
Winter Break	Dec 22, 2025 - Jan 5, 2026	11.00
Martin Luther King, Jr Day	January 19, 2026	1.00
Stockpiled PD (students out)	February 13, 2026	1.00
President's Day	February 16, 2026	1.00
Spring Break	March 16-20, 2026	5.00
Good Friday	April 3, 2026	1.00
Inservice (students out)	April 6, 2026	1.00
Total non-paid days		34.00